

Program and Application Guide

Revised: 05/30/24

Lendistry administers grant programs on behalf of third-party(ies) and doesn't determine program scope, eligibility criteria, communication strategy, or timelines. Such details are put in place by the third-party(ies) offering the grant programs. All information in any reference material provided is subject to change.



CALIFORNIA

Small Agricultural Business
Drought and Flood Relief Grant

APPLICATION PORTAL POWERED BY LENDISTRY

Important Notes Before You Proceed

1. Important note: Funding for this Program is limited, and it is possible that the number of applicants who meet the eligibility requirements will exceed the available funds. Submitting an application, meeting the eligibility requirements, and/or being approved for a grant award does not guarantee that you will receive funding.
2. You must submit your application by the earlier of: (i) thirty (30) days from the date the application was started, or (ii) the application window close date, as announced by Lendistry. If your application is not submitted by the applicable deadline outlined above, it will be considered “inactive” and will not enter the application review process.

The **California Small Agricultural Business Drought and Flood Relief Grant Program** will provide relief to small agricultural businesses that experienced a decline in annual gross receipts or gross profits due to drought or storm flood conditions.

Prior to award determination, qualified nonprofit organizations are required to be registered with the Department of Justice and will be required to maintain their registration until execution of the award agreement.

Drought Group 1, Drought Group 2, and Flood Group 1 are now closed.

Drought Group 3
[Click here to learn more](#)

Allocated to qualified small agricultural businesses or nonprofit organizations that (a) experienced a decline in annual gross receipts or gross profits of **10% or more** when comparing the 2022 taxable year to the 2019 taxable year, and (b) do not file their 2022 tax year returns until 2024.

Definition of a Qualified Small Business or Nonprofit Organization

“*Qualified small business or nonprofit organization*” means a business that meets **all** the following criteria:

1. Is a sole proprietor, independent contractor, C-corporation, S-corporation, cooperative, limited liability company, partnership, nonprofit (other than a 501(c)(4) organization), or limited partnership.
2. Had 100 or fewer full-time employees in the 2022 taxable year **and** will have 100 or fewer full-time employees in the 2023 taxable year. Seasonal employees are included in the full-time employee count.
3. Be domiciled in the state of California.
4. Began operating in the state prior to January 1, 2020.
5. Is currently active and operating.
6. Has been affected by severe drought according to a D2 or higher drought classification pursuant to a methodology based on the USDA Drought Monitor. View the monitor [here](#).
7. Provides organizing documents, including a federal tax return or Internal Revenue Service Form 990, and a copy of official filings with the Secretary of State or with the local municipality, as applicable, including, but not limited to, articles of incorporation, certificate of organization, fictitious name of registration, or government-issued business license.

Eligible Uses of Funds

Grant money awarded under the Program shall only be used for costs to maintain the recipient business through the drought or storm flood, including the following:

1. Employee expenses, including payroll costs, health care benefits, paid sick, medical, or family leave, and insurance premiums.
2. Working capital and overhead, including rent, utilities, mortgage principal, and interest payments, but excluding mortgage prepayments, and debt obligations, including principal and interest, incurred before the onset of storm flooding or severe drought.
3. Any other drought-related or storm flood-related expenses not already covered through grants, forgivable loans, or other relief through state, county, or city programs.

Ineligible Businesses

“*Qualified small business or nonprofit organization*” shall not include any of the following:

1. Businesses or nonprofit organizations without a physical presence in the state.
2. Governmental entities, other than Native American tribes, or elected official offices.
3. Businesses or nonprofit organizations primarily engaged in political or lobbying activities, regardless of whether the entity is registered as a 501(c)(3), 501(c)(6), or 501(c)(19) nonprofit entity or other nonprofit entity.
4. Passive businesses or nonprofit organizations, investment companies, and investors who file a Schedule E on their tax returns.
5. Financial institutions or businesses or nonprofit organizations primarily engaged in the business of lending, such as banks, finance companies, and factoring companies.
6. Businesses or nonprofit organizations engaged in any activity that is unlawful under federal, state, or local law.
7. Businesses or nonprofit organizations that restrict patronage for any reason other than capacity.
8. Speculative businesses or nonprofit organizations .
9. Businesses with any owner with greater than 10% equity interest in it or nonprofit organizations with any officer or board member who meets one or more of the following criteria (for the purposes of this requirement, the fiscal agent will look to any officer, director or board member in the case of a nonprofit organization applicant):
 - The owner of the business or the officer or board member of the nonprofit organization has, within the prior three years, been convicted, or had a civil judgment rendered against the owner, or has had commenced any form of parole or probation, including probation before judgment, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction, violation of federal or state antitrust or procurement statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - The owner of the business or officer or the board member of the nonprofit organization is presently indicted for, or otherwise criminally or civilly charged by, a federal, state, or local governmental entity, with commission of any of the offenses enumerated above.

Continued next page.

Ineligible Businesses

11. Affiliated companies, as described in Section 121.103 of Title 13 of the Code of Federal Regulations, as it read on August 1, 2022.
12. Businesses or nonprofit organizations that have previously received a grant under this Program. Under this Program, businesses and nonprofit organizations may apply for and receive up to one grant related to drought impacts AND one grant related to storm flooding impacts.

The Applicant has not applied for, and will not apply for or receive, additional drought grants through or under the Program, even if the Applicant has multiple business entities, franchises, and/or locations. Further, no owner of the Applicant has applied for, received, or will apply for or receive, additional drought under the Program on behalf of any other business for which such person is also an owner. The Applicant agrees that if a second award is issued for drought impacts, then all Program grant awards to the Applicant, including any grant related to storm flooding impacts under the Program, will be voidable at the discretion of the CalOSBA, GO-Biz, and/or Lendistry, as applicable. Notwithstanding the foregoing, the Applicant acknowledges that if it is denied a grant award under one group of the Program's drought impact grants, the Applicant may apply for a grant award under a second group of Program drought impact grants, provided the Applicant meets all eligibility requirements of such second group.

Drought Group 3 Information



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Small Agricultural Business
Drought and Flood Relief Grant

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Eligible Businesses or Nonprofit Organizations for Drought Group 3

Drought Group 3 is allocated to businesses or nonprofit organizations who meet all the following criteria:

1. Is a qualified small business or nonprofit organization as defined [here](#).
2. Has an owner or, in the case of a nonprofit, an authorized person, submitting the application that is at least 18 years of age.
3. Experienced a decline in annual gross receipts or gross profits of **10% or more** when comparing the 2022 taxable year to the 2019 taxable year.
4. Did not file their 2022 tax returns until 2024.
5. Operates under any of the following 2022 North American Industry Classification System (NAICS) or National Taxonomy of Exempt Entities (NTEE) codes identified as an industry most impacted by severe drought:
 - NAICS Codes beginning with 111 – Crop Production Subsector
 - NAICS Codes beginning with 115 – Support Activities for Agriculture and Forestry
 - NAICS Codes beginning with 311 – Food Manufacturing
 - NAICS Codes beginning with 1121 – Cattle Ranching and Farming
 - NAICS 424910 – Farm Supplies Merchant Wholesalers
 - NAICS 444240 – Nursery, Garden Center, and Farm Supply Retailers

- NAICS 312130 – Wineries
- NAICS 424480 – Fresh Fruit and Vegetable Merchant Wholesalers
- NAICS 445230 – Fruit and Vegetable Retailers
- NAICS 115112 – Soil Preparation, Planting, and Cultivating
- NAICS 484220 – Specialized Freight (except Used Goods) Trucking, Local (local agricultural products trucking)
- NTEE D99 – Animal Related N.E.C
- NTEE K02 – Management & Technical Assistance
- NTEE K03 – Professional Societies & Associations
- NTEE K20 – Agricultural Programs
- NTEE K25 – Farmland Preservation
- NTEE K26 – Animal Husbandry
- NTEE K2A – Other Vegetable (except Potato) and Melon Farming
- NTEE K2B – Soil, Preparation, Planting and Cultivating
- NTEE K2C – Wineries
- NTEE K93 – Fruit and Vegetable Markets
- NTEE K99 – Food, Agriculture & Nutrition N.E.C

Grant Awards for Drought Group 3

Group 3 funds will be distributed to eligible applicants in the following amounts:

Decline in Annual Gross Receipts or Gross Profits	Eligible Grant Award Amount
Greater than or equal to 10% but less than 30%	\$20,000
Greater than or equal to 30% but less than 40%	\$60,000
Greater than or equal to 40% but less than 50%	\$80,000
Greater than or equal to 50%	\$100,000

Required Documents for Drought Group 3

The following documents are required to apply for Drought Group 3 of this Program:

1. Applicant Certifications

- Complete and upload the Applicant Certifications applicable to your business/organization **only**.

2. Acceptable Government-Issued Photo ID

uploaded via Persona, which will be embedded in the application.

3. Official filing with the California Secretary of State (which must be active) or local municipality, as applicable, for your business or organization, such as one of the following:

- Articles of Incorporation;
- Certificate of Organization;
- Fictitious Business Name filing;
- Professional license;
- Government-issued business license or permit.

4. Proof of Tax Exemption (required for nonprofit organizations only)

5. Tax Information Authorization:

Form 4506-T to be executed by Applicant with Grant Agreement if awarded

5. 2022 and 2019 completed, unaltered, and filed Federal Tax Returns or IRS Form 990

6. Proof of Employee Count: 2022 IRS Form W-3 or payroll records

- ## 7. Valid bank account
- linked via Plaid, which will be embedded in the application
- If an applicant does not have an online banking setup, or their bank account cannot be verified through Plaid, the applicant is required to submit the two (2) most recent months of bank statements with transaction history.

This list is not exhaustive. Lendistry may contact you by email, phone, and/or text (if authorized) to request additional documentation to verify the information you submitted in your application.

How to Complete the Applicant Certifications



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Applicant Certifications

As part of the application process, you will be required to self-certify the truthfulness and accuracy of the information you provide in the web application and supporting documents by signing the Applicant Certifications.

The Applicant Certifications will be available in electronic form for you to download and complete. A signed copy of the Applicant Certifications is a required document in this grant process and will need to be uploaded to the Portal as a PDF file.

Download the Applicant Certifications and save the file to your device. You can complete the Applicant Certifications electronically or print the file and complete it manually.

IMPORTANT NOTE: Please make sure you complete the correct Applicant Certifications for the **business type** (for-profit business or nonprofit organization) that you are applying for. Uploading the incorrect Applicant Certification will delay the review process for your application.


DROUGHT GROUP 3

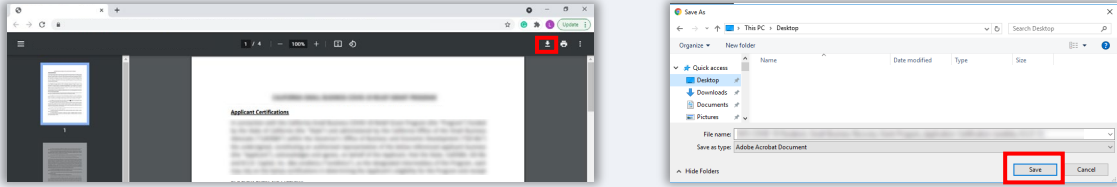
For-Profit Business: [CLICK HERE to Download](#)

Nonprofit Organization: [CLICK HERE to Download](#)

How to Complete Your Applicant Certifications Electronically

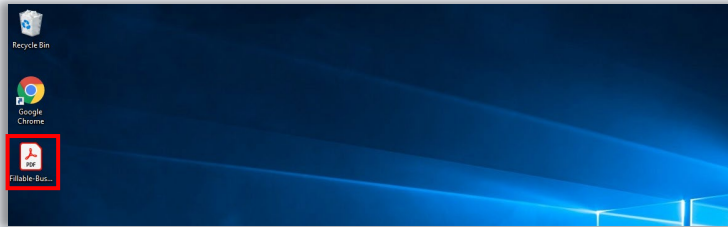
Step 1

Click the download  icon to download the Applicant Certifications and save the file on your device.



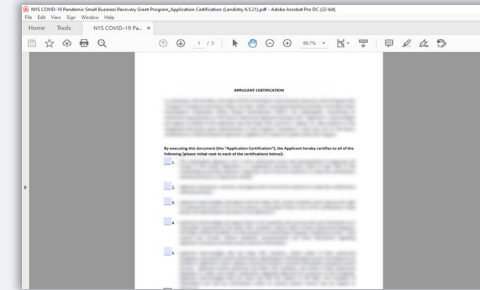
Step 2

Locate the Applicant Certifications on your device and open the file. Your Applicant Certifications will open as a PDF file.



Step 3

Complete the Applicant Certifications by entering your initials next to the numbered items, add your signature, and input business information on the last page.



Step 4


After completing the Applicant Certifications, save the file again by going to File > Save or by pressing CTRL+S on your keyboard.

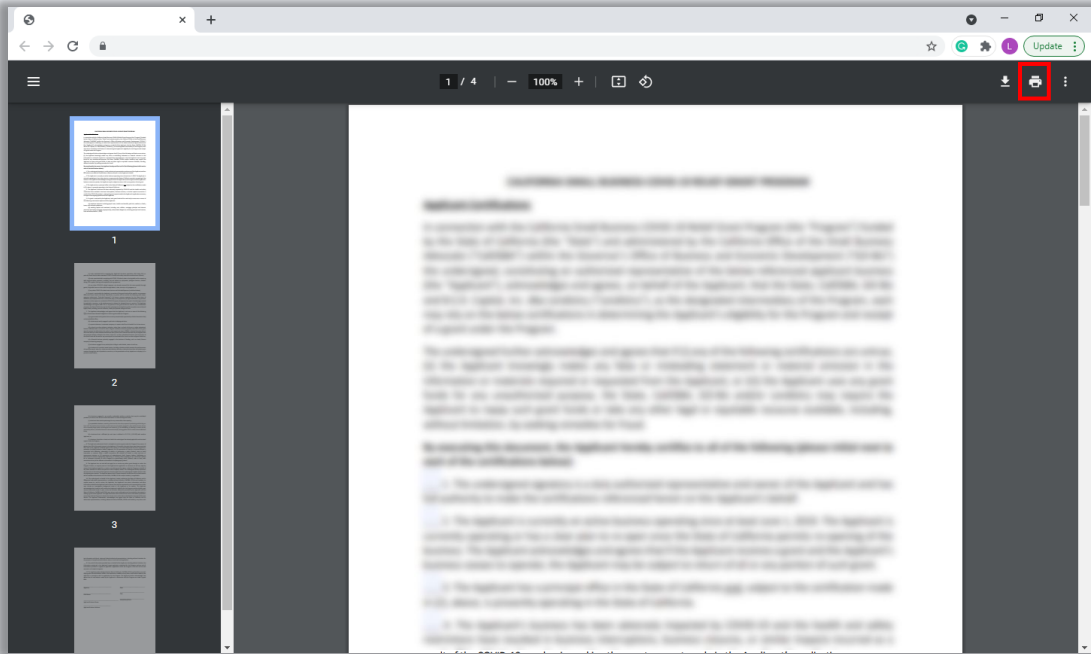
Step 5

Upload the completed Applicant Certifications as PDF file in Lendistry's Portal.

How to Complete Your Applicant Certifications Manually

Step 1

Print the Applicant Certifications by clicking the printer  icon which is highlighted by the red box below.



Step 2

Fill out the Applicant Certifications using a dark pen and legible handwriting.

Step 3

Scan the completed Applicant Certifications and save the file on your device as a PDF.

Step 4

Upload the completed Applicant Certifications as a PDF file in Lendistry's Portal.

Tips for Applying



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Tip #1: Use Google Chrome

For the best user experience, please use Google Chrome throughout the entire application process.

Other web browsers may not support our interface and can cause errors in your application.

If you do not have Google Chrome on your device, you can download it for free at <https://www.google.com/chrome/>.

Before you begin the application, please do the following on Google Chrome:

- 1. Clear Your Cache**
- 2. Use Incognito Mode**
- 3. Disable Pop-Up Blocker**

Clear Your Cache

Cached data is information that has been stored from a website or application and is primarily used to make the browsing process faster by auto-populating your information. However, cached data may also include outdated information such as old passwords or information you have previously entered incorrectly. This can create errors in your application and may result in it being flagged for potential fraud.

Use Incognito Mode

Incognito mode allows you to enter information privately and prevents your data from being remembered or cached.

Disable Pop-Up Blocker

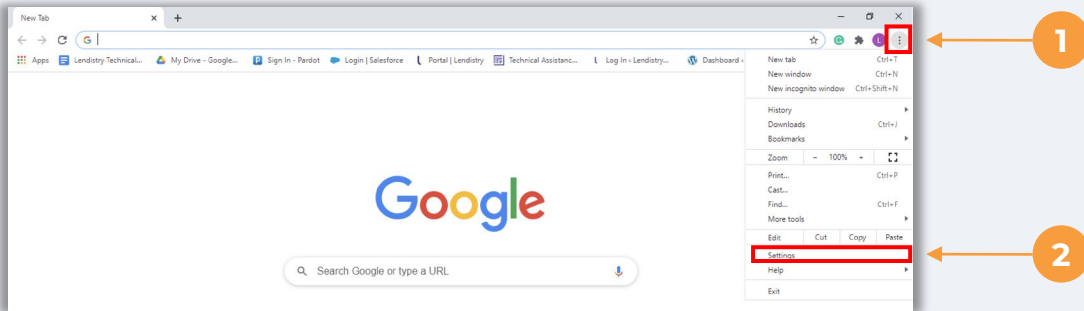
Our application includes multiple pop-up messages that are used to confirm the accuracy of the information you provide. You must disable the pop-up blocker on Google Chrome to see these messages.

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How to Clear Your Cache

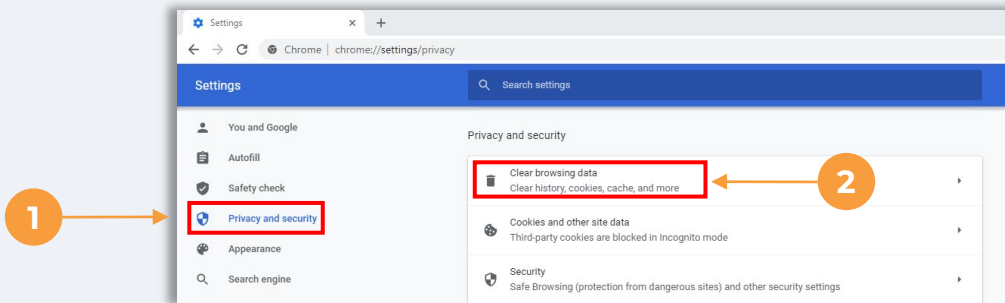
Step 1

Open a new Google Chrome window, click the three dots in the upper right corner, and then go to **“Settings.”**



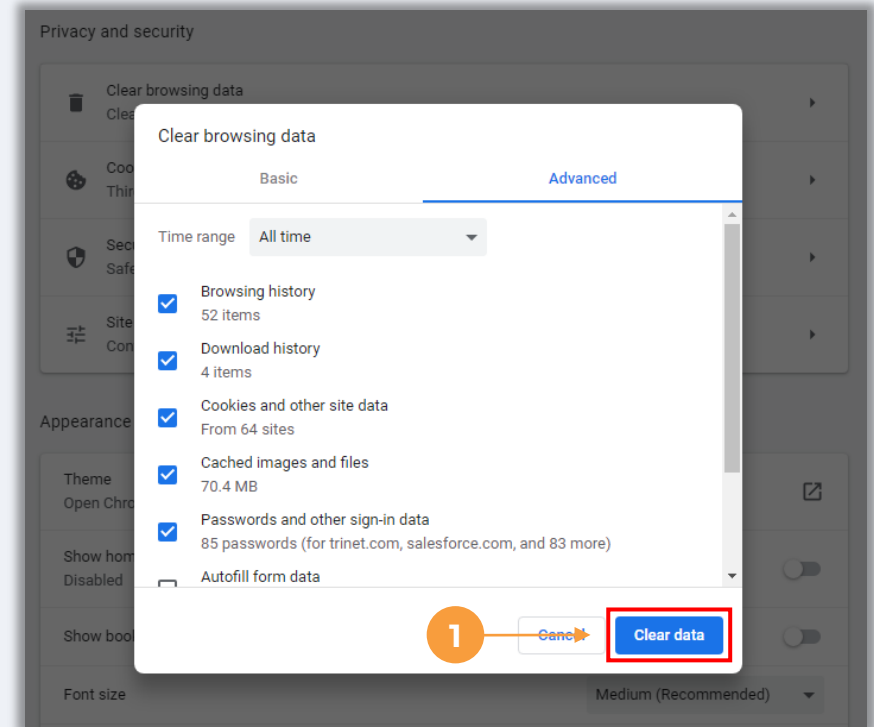
Step 2

Go to **“Privacy and Security”**, and then select **“Clear Browsing Data.”**



Step 3

Select **“Clear Data.”**

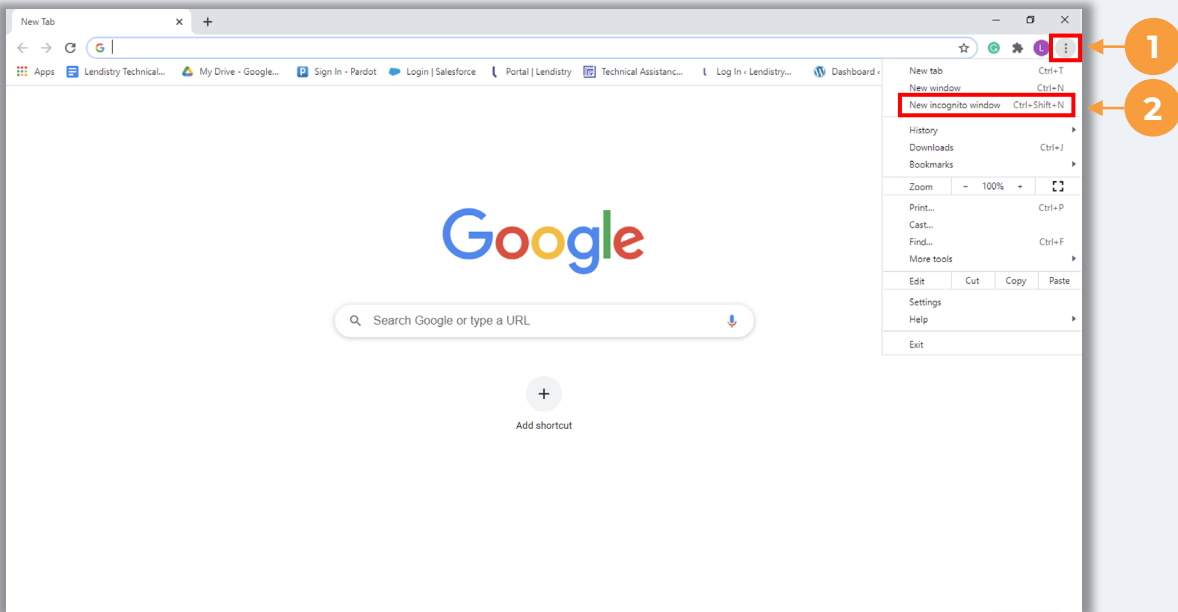


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How to Use Incognito Mode

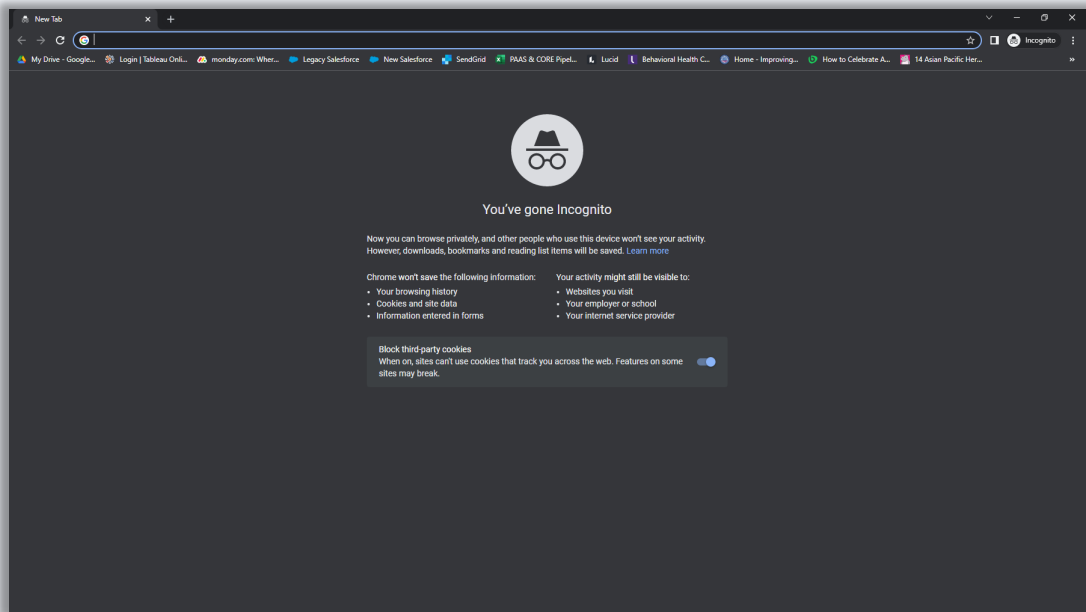
Step 1

Click the three dots in the upper right corner of your web browser, and then select “**New incognito window.**”



Step 2

Your browser will open a new Google Chrome window. Use incognito mode throughout the entire application process.

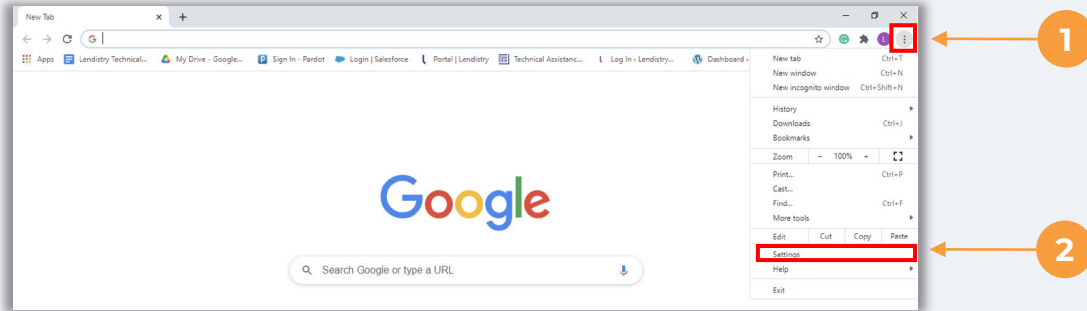


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How to Disable Pop-Up Blockers

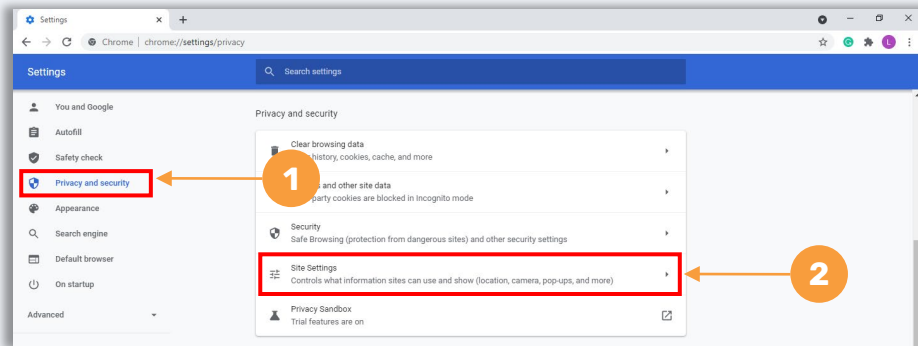
Step 1

Open a new Google Chrome window, click the three dots in the upper right corner, and then go to **“Settings.”**



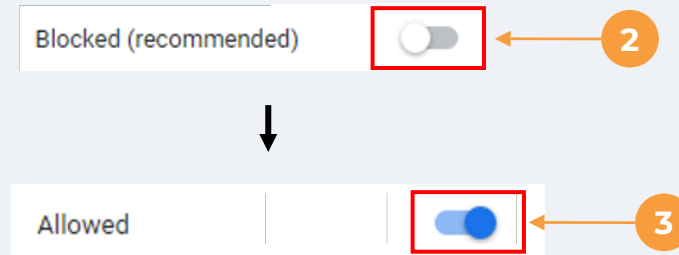
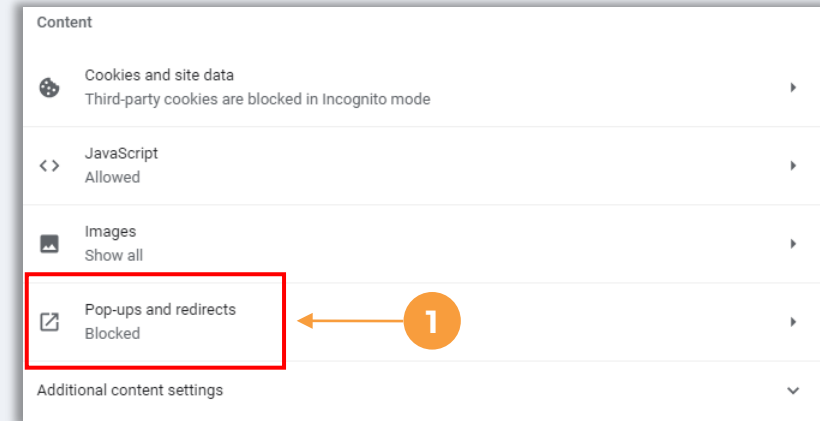
Step 2

Go to **“Privacy and Security,”** and then select **“Site Settings.”**



Step 3

Select **“Pop-ups and Redirects.”** Click the button so that it turns blue and the status changes from **“Blocked”** to **“Allowed.”**



Tip #2: Prepare Your Documents in PDF Format

All required documents must be uploaded to the Portal in PDF format only. The documents must be clear, aligned straight, and contain no disruptive backgrounds when uploaded.

Important Notes for Uploading Documents:

1. All documents must be submitted in PDF format (Government-issued ID may be submitted as a PDF or JPEG).
2. File size must be under 15MB.
3. The file name CANNOT contain any special characters (!@#\$%^&*()_+).
4. If your file is password protected, you will need to enter it in.

Don't have a scanner?

We recommend downloading and using a free mobile scanning app.

Genius Scan

Apple | [Click Here to Download](#)
Android | [Click Here to Download](#)

Adobe Scan

Apple | [Click Here to Download](#)
Android | [Click Here to Download](#)

Sample: Correct Upload

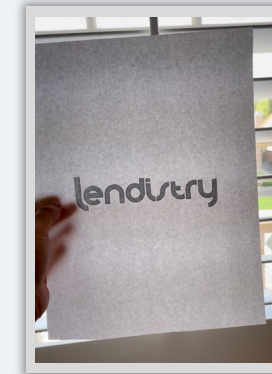


Document is clear and aligned straight.

Sample: Incorrect Upload



1



2

1. Document not aligned straight.
2. Document is in front of window (busy background) and a hand is seen in the photo.

Tip #3: Use a Valid Email Address

Please make sure you are using a valid email address and that it is spelled correctly in the application.

- Updates and additional guidance for your application will be sent to the email address you provide.
- Certain email addresses cannot be recognized in Lendistry's system and may cause delays in communication regarding your application. Refer to the list on the right for examples of invalid email addresses.

If you used an incorrect or invalid email address in your application, please contact our Customer Experience Center at 1-888- 209-3656, Monday through Friday (7:00 a.m.-7:00 p.m. PT) to update your information.

DO NOT submit a new application. Submitting multiple applications may be detected as potential fraud and disrupt the review process for your application.

Invalid Email Addresses

The following email addresses will not be accepted or recognized in our system:

Emails *beginning* with **info@**

Example: info@mycompany.com

Emails *ending* with **@contact.com** or **@noreply.com**

Example: mycompany@contact.com

Example: mycompany@noreply.com

Tip #4: Review Best Practices to Successfully Complete Persona

What is Persona?

Persona is a third-party platform utilized by Lendistry in its fraud prevention and mitigation process. The Persona platform enables Lendistry to verify an individual's identity and protect against identity spoofing by automatically comparing the individual's selfie to their ID portrait with a 3-point composite and biometric liveness check.

- Applicants will be required to verify their identity using Persona by uploading a picture of a valid government-issued photo ID.
- Applicants will also need to take a selfie using a device with a front-facing camera to complete the Persona verification.

For more help with Persona, visit <https://help.withpersona.com/for-end-users/>.

Best Practices to Successfully Complete Persona

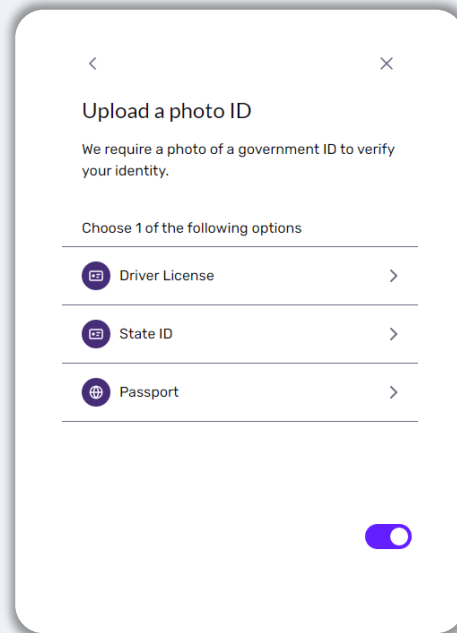
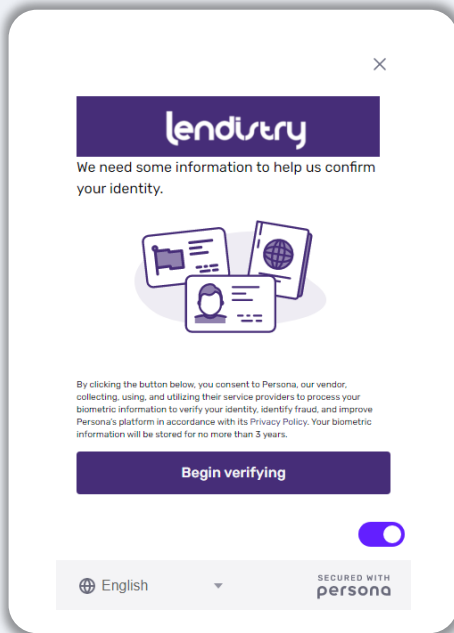
1. Use a front-facing device. If you work on your application on a laptop or computer that does not have a camera, you will be given the option to complete Persona using a mobile device at any time by clicking "Continue on another device" and scanning the QR code provided or requesting a link via SMS or Email.
 - Once you complete Persona on your mobile device, you will be automatically redirected to your application on your laptop or computer.
2. Take a picture of the front and back of your government-issued ID *before* starting Persona and save it on the device you will use to take your selfie to be efficient.
 - Place your government-issued ID on a plain white surface and use adequate lighting.
 - Do not use flash as it may cause a glare.
3. When taking your selfie, use adequate lighting pointed toward your face while avoiding bright light sources from behind.
 - Stand in front of a blank wall or door and avoid busy backgrounds.
 - Do not use flash as it may cause a glare.

Continued next page.

Tip #4: Review Best Practices to Successfully Complete Persona

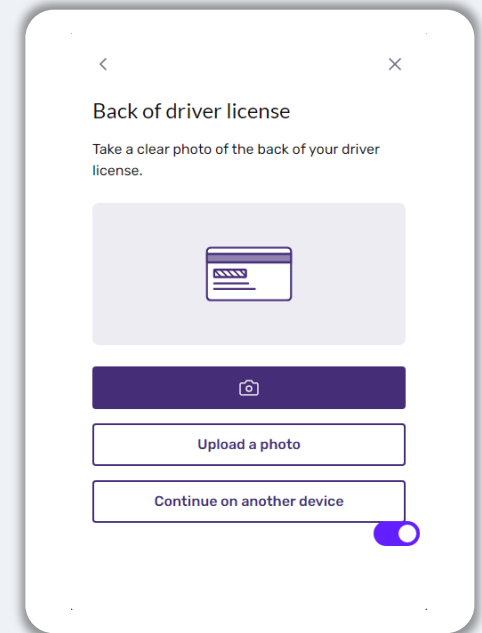
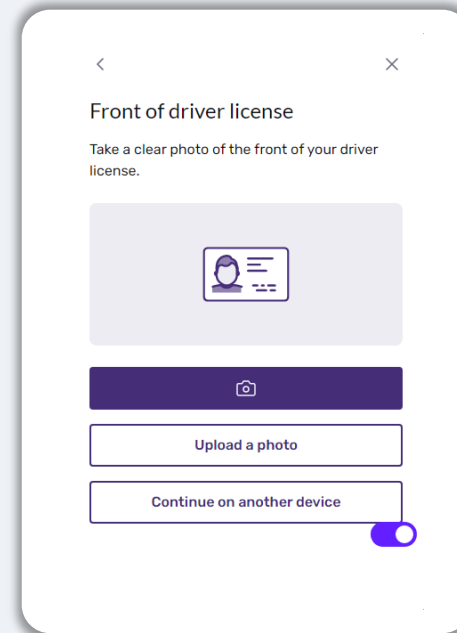
Step 1

Click on **“Begin Verifying,”** and then select the type of government-issued ID you will use to verify your identity.



Step 2

Take or upload a picture of the **front** side of your ID. Select **“Use this File”** to continue. See [page 30](#) for best practices on how to complete this step.

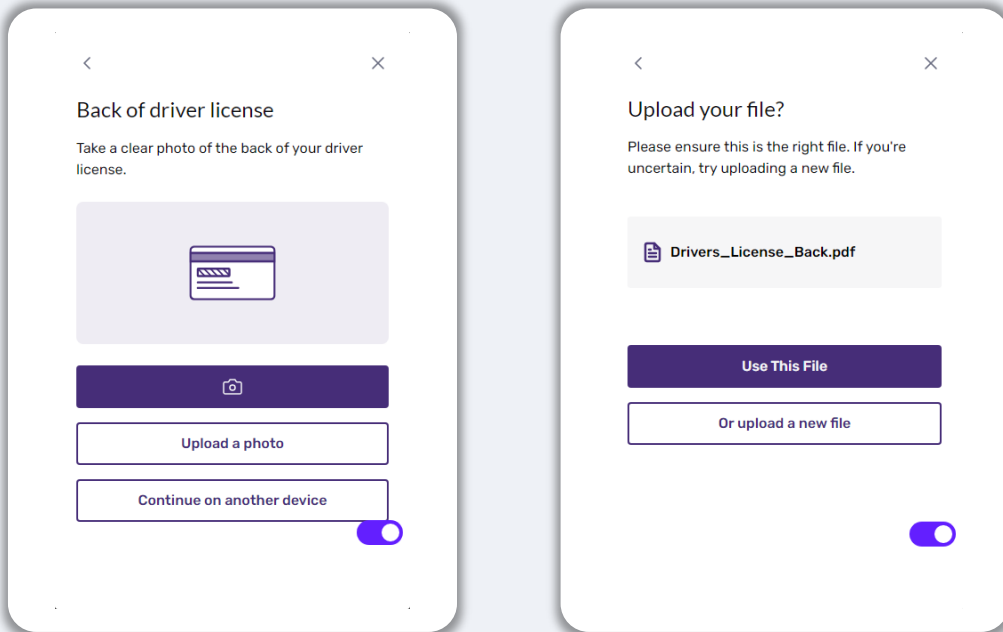


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Tip #4: Review Best Practices to Successfully Complete Persona

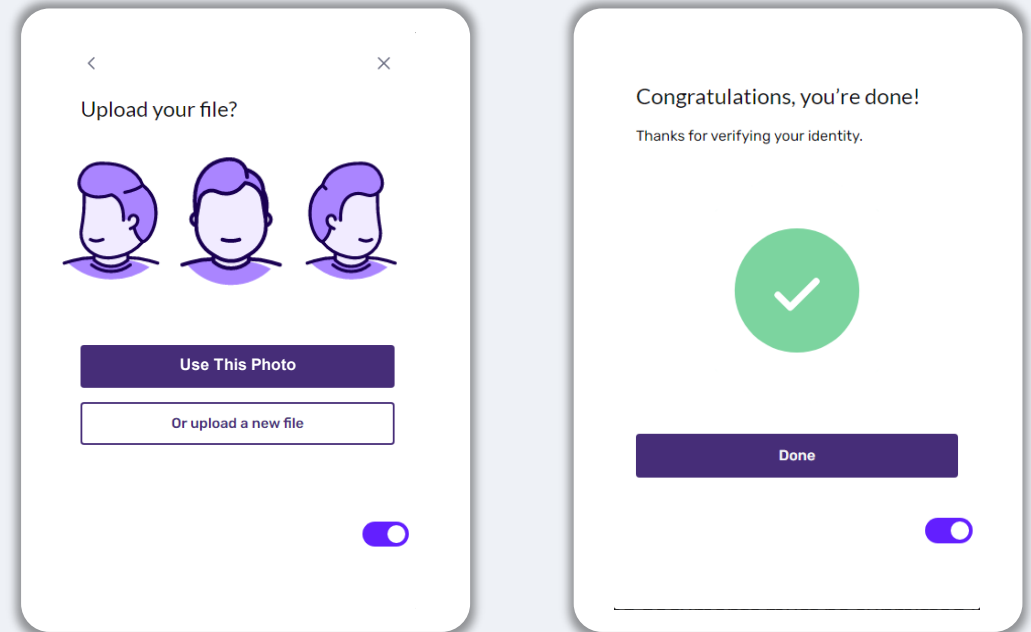
Step 3

Take or upload a picture of the **back** side of your ID. Select “Use this File” to continue. See [page 30](#) for best practices on how to complete this step.



Step 4

Using a **front-facing** device with a camera, follow the prompt on the screen to take a selfie by looking forward, left, and then right. See [page 30](#) for best practices on how to complete this step. Once complete, select “Done” and you will be redirected to the application.



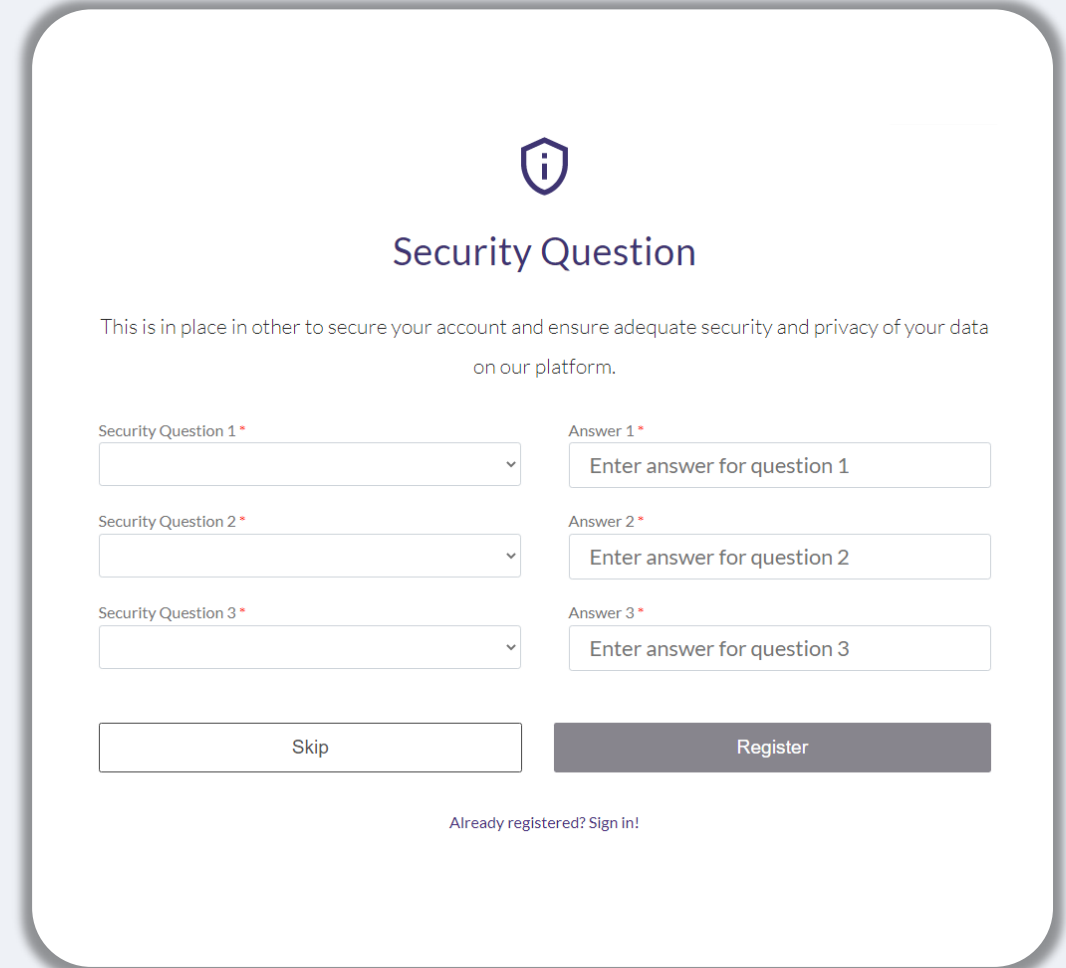
Tip #5: Set Your Security Questions in Lendistry's Portal

Lendistry's Portal for the Program has a feature that allows you to set a series of security questions to protect and allow you to unlock your account when there are too many failed attempts to access it.

The security questions are meant to prevent unauthorized access to your portal account. You can select any question available in the drop-down menu; however, we **strongly** recommend you choose questions with answers that are personal to you or only you will know.

Make note of the answers to your security questions. They are case-sensitive, and you will need to enter them exactly as you set them when unlocking your account.

Review [pages 46-49](#) for instructions on how to troubleshoot or unlock your account.



The screenshot shows a 'Security Question' setup interface. At the top center is a shield icon with an 'i' inside. Below it is the title 'Security Question'. A paragraph explains that this is in place to secure the account and ensure adequate security and privacy of data on the platform. The form consists of three rows, each with a 'Security Question' dropdown menu and an 'Answer' text input field. The questions are labeled 'Security Question 1', 'Security Question 2', and 'Security Question 3', each with a red asterisk. The answers are labeled 'Answer 1', 'Answer 2', and 'Answer 3', each with a red asterisk. At the bottom, there are two buttons: 'Skip' and 'Register'. Below the buttons is a link: 'Already registered? Sign in!'.

How to Start an Application



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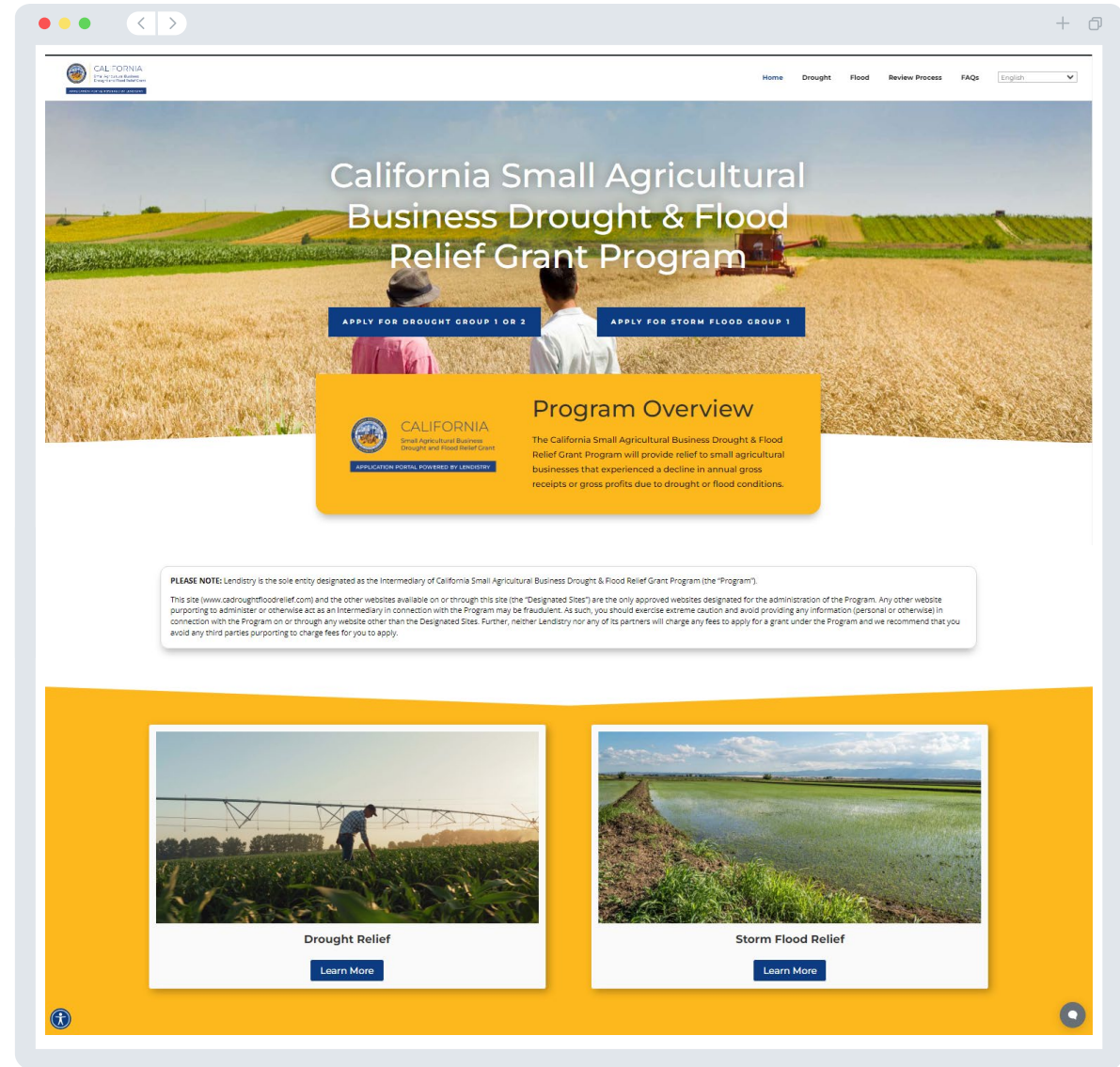
Where to Apply

You can start an application by visiting the Program's website at www.cadroughtfloodrelief.com/drought.

1. To start a new application, select "**Apply**" from the menu. You will be redirected to Lendistry's Application Portal.
2. You will be able to access and manage your application at any time by clicking "**Lendistry's Portal**."

The Program's website also contains various resources to help guide you through the entire application process. Resources include:

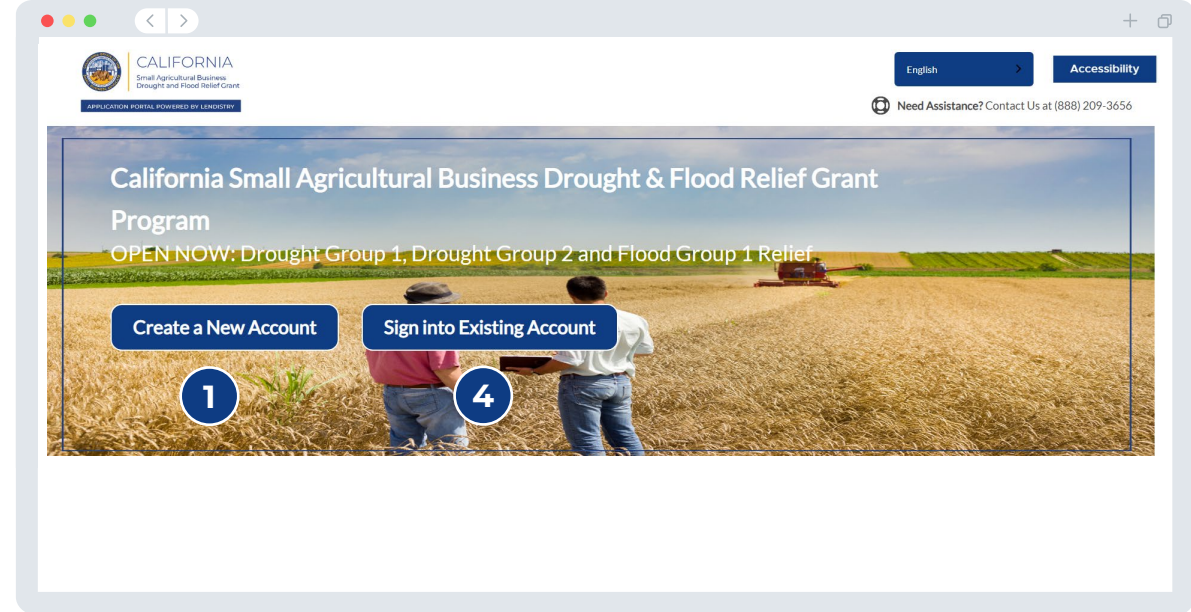
- Guidelines for the Program
- Program and Application Guide
- Applicant Certifications Download
- Customer Experience Center Number and Hours
- FAQ
- Tips for Applying



Lendistry's Portal

1. To start an application, you will need to **“Create a New Account.”**
2. Register the primary email address used by the owner of the entity for which you are applying. This is where you will receive important information and updates regarding your application.
3. Signing into Lendistry Portal requires a Multi-Factor Authentication. Each time you sign in, a confirmation code will be sent to the mobile number you register. You will need to enter this code to access your Portal account.
4. You can access your application at any time by clicking **“Sign into Existing Account.”** Once signed in, you will see the status of your application.

If you need assistance with creating or accessing your portal account, please contact Lendistry's dedicated Customer Experience Center at 1-888-209-3656, Monday through Friday (7:00 a.m.-7:00 p.m. PDT).



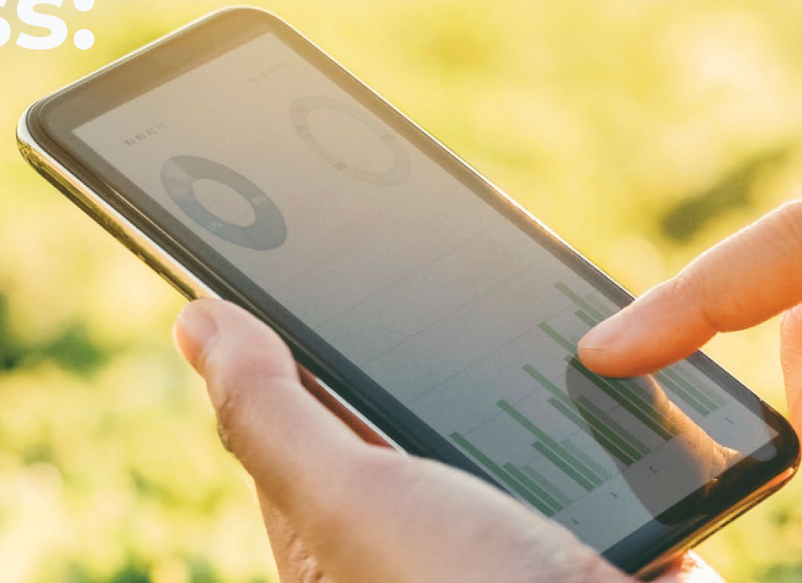
2

Register your email and phone number.

3

Enter the confirmation code.

The Application Process: Drought Group 3



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Section 1: Owner/Officer Details

We need information for the owner of your business or the officer/authorized signer of your nonprofit organization.

- Owner/Officer Legal First Name
- Owner/Officer Legal Last Name
- Owner/Officer Date of Birth
- Owner/Officer Email
- Owner/Officer Residential Address Line 1 (P.O. Box not acceptable)
- Owner/Officer Residential Address Line 2 (P.O. Box not acceptable)
- Owner/Officer Residential City
- Owner/Officer Residential State
- Owner/Officer Residential Zip Code
- Owner/Officer Social Security or Individual Taxpayer Number (SSN or ITIN)¹
- Percentage of Ownership (%)
- Title/Position
- Referral Partner²
- Owner/Officer Preferred Phone Number
- SMS/Text Policy³

¹Required to make sure applicant is not on the OFAC list.

²The referral partner you choose will not affect your application.

³Check the box if you would like to receive updates on your application during the review process via SMS/Text.

We Need Information For The Owner Of Your Business Or The Officer Authorized Signer Of Your Nonprofit Organization

Please complete this section using information from the owner of your business or the officer/authorized signer of your nonprofit organization only.

Owner's Details

Owner/Officer Legal First Name *

Owner/Officer Legal Last Name *

Owner/Officer Date of Birth *

Month Day Year

Owner/Officer Email *

Owner/Officer Residential Address Line 1 (P.O. Box not acceptable) *

Owner/Officer Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) * ⁱ

xxx-xx-xxxx

Percentage of Ownership (%) * ⁱ

Title/Position *

Referral Partner *

Select an option

Owner/Officer Preferred Phone Number *

+1-111-111-1111

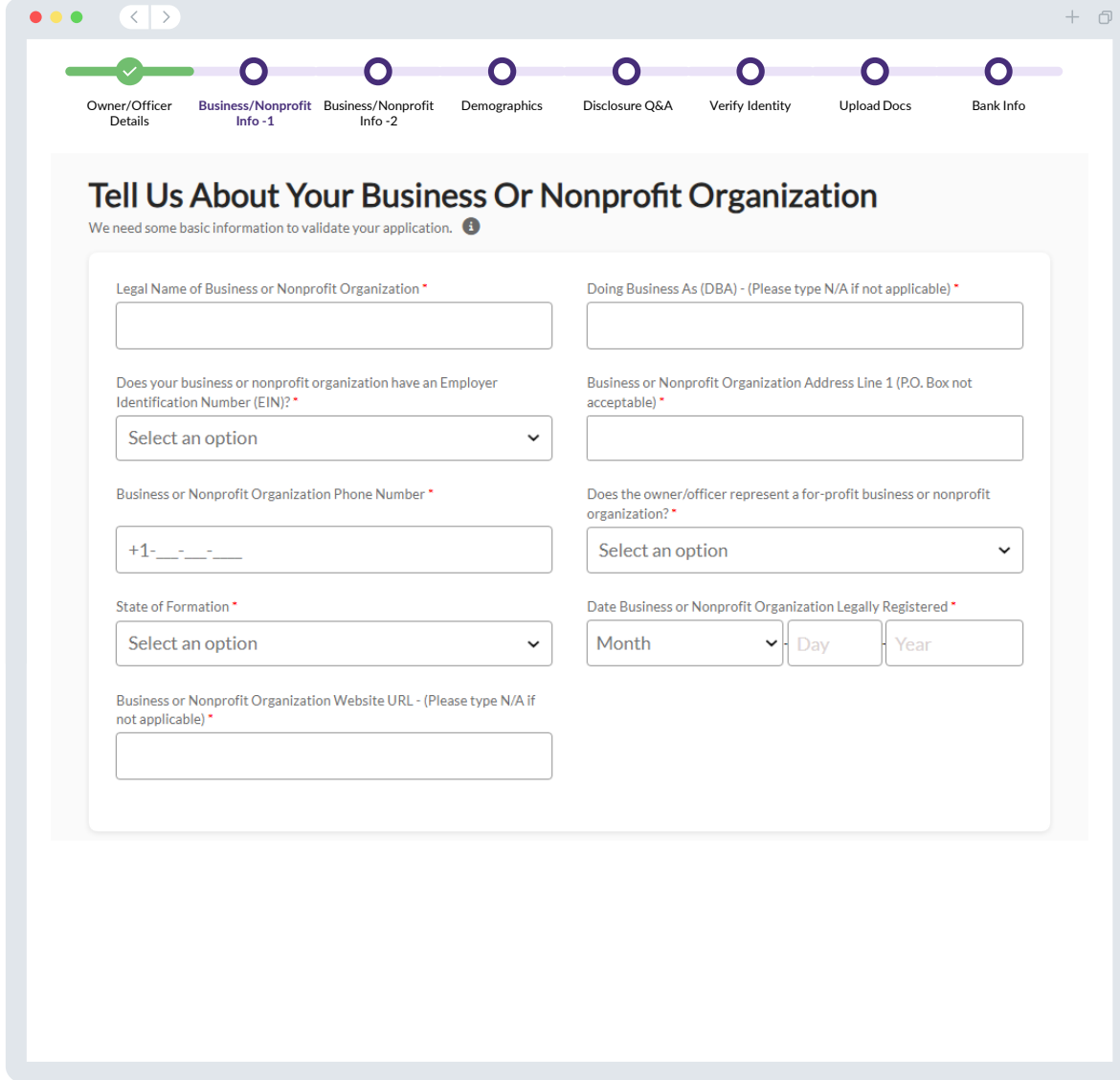
I accept the SMS/Text Policy. ⁱ

Save Owner

Section 2: Business/Nonprofit Info - 1

Tell us about your business or nonprofit organization.

- Legal Name of Business or Nonprofit Organization
- Doing Business As (DBA) - (Type N/A if your business does not have a DBA.)
- Does your business have an Employer Identification Number (EIN)?
- Business or Nonprofit Organization Address Line 1 (Please enter physical address of business)
- Business or Nonprofit Organization Address Line 2 (Please enter physical address of business)
- Business or Nonprofit Organization City
- Business or Nonprofit Organization State
- Business or Nonprofit Organization Zip Code
- Business or Nonprofit Organization Phone Number
- Does the owner/officer represent a for-profit business or a nonprofit organization?
- State of Formation
- Date Business or Nonprofit Organization Legally Registered
- Business or Nonprofit Organization Website URL - (Type N/A if your business does not have a website.)



Owner/Officer Details | **Business/Nonprofit Info - 1** | Business/Nonprofit Info - 2 | Demographics | Disclosure Q&A | Verify Identity | Upload Docs | Bank Info

Tell Us About Your Business Or Nonprofit Organization

We need some basic information to validate your application. ⓘ

Legal Name of Business or Nonprofit Organization *	Doing Business As (DBA) - (Please type N/A if not applicable) *
<input type="text"/>	<input type="text"/>
Does your business or nonprofit organization have an Employer Identification Number (EIN)? *	Business or Nonprofit Organization Address Line 1 (P.O. Box not acceptable) *
<input type="text" value="Select an option"/>	<input type="text"/>
Business or Nonprofit Organization Phone Number *	Does the owner/officer represent a for-profit business or nonprofit organization? *
<input type="text" value="+1-__-__-__"/>	<input type="text" value="Select an option"/>
State of Formation *	Date Business or Nonprofit Organization Legally Registered *
<input type="text" value="Select an option"/>	<input type="text" value="Month"/> <input type="text" value="Day"/> <input type="text" value="Year"/>
Business or Nonprofit Organization Website URL - (Please type N/A if not applicable) *	
<input type="text"/>	

Section 3: Business/Nonprofit Info - 2

We need a few more details about your business or nonprofit organization.

- Annual gross revenue reported on your 2019 federal business tax returns.
- Annual gross revenue reported on your 2022 federal business tax returns.
- Will this grant create new jobs?
- # of Current Full-time Employees
- # of Jobs Created (2022)
- # of Jobs Retained (2022)

Owner/Officer Details | Business/Nonprofit Info-1 | Business/Nonprofit Info-2 | Demographics | Disclosure Q&A | Verify Identity | Upload Docs | Bank Info

We Need A Few More Details About Your Business Or Nonprofit Organization

Annual gross revenue reported on your 2019 federal business tax returns. * ⓘ

Annual gross revenue reported on your 2022 federal business tax returns. * ⓘ

Amount requested. *

Will this grant create new jobs? *

Select an option ▾

of Current Full-time Employees * ⓘ

of Jobs Created (2022) *

of Jobs Retained (2022) *

Section 4: Demographics

We want to learn more about your business or nonprofit organization.

The information provided on this page will not affect your eligibility. They are for reporting purposes only.

- Who is your customer base?
- NAICS code
- Women-Owned?
- Veteran-Owned?
- Disabled-Owned?
- Owner/Officer Race
- Owner/Officer Ethnicity
- Rural
- Franchise
- Owner/Officer Preferred Name
- Preferred Language

The screenshot shows a web application interface with a progress bar at the top. The progress bar has seven steps: 'Owner/Officer Details', 'Business/Nonprofit Info -1', 'Business/Nonprofit Info -2', 'Demographics', 'Disclosure Q&A', 'Verify Identity', and 'Bank Info'. The 'Demographics' step is currently active. Below the progress bar is a form titled 'We Want To Learn More About Your Business Or Nonprofit Organization'. The form includes a disclaimer: 'The information provided on this page will not affect your eligibility. It is for reporting purposes only.' The form contains several dropdown menus and text input fields for the following fields: 'Who is your customer base?', 'NAICS/NTEE Code', 'Veteran-Owned?', 'Gender', 'Sexual Orientation', 'Owner/Officer Ethnicity', 'Rural', 'Disabled-Owned?', 'Owner/Officer Race', 'Franchise', 'Owner/Officer Preferred Name', and 'Preferred Language'. Each field has a 'Select an option' dropdown or a text input box, and some fields have an information icon (i) next to the label.

Section 5: Disclosure Q&A

We have a few more questions to help determine your eligibility.

- How did you hear about this Program? (This question will not affect your eligibility.)
- As of the date of application, is your business or nonprofit organization open and operating?
- Did your business or nonprofit organization have 100 or fewer full-time employees in 2022 or will have in the 2023 taxable year?
- Is your business or nonprofit organization in substantial compliance with applicable federal, state, and local laws, regulations, and requirements?
- Has the owner, or any officer or board member, within the prior three years, been convicted of or had a civil judgment rendered against the owner, or has had commenced any form of parole or probation, including probation before judgement, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction, violation of federal or state antitrust or procurement statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property?
- Is the owner, or any officer or board member, presently indicted for or otherwise criminally or civilly charged by a federal, state, or local government entity, with commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction, violation of federal or state antitrust or procurement statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property?
- Does your business or nonprofit organization prepare its own federal business tax returns or Form 990?
- Has your business or nonprofit organization been affected by severe drought according to a D2 or higher drought classification pursuant to the USDA Drought Monitor between January 2019 and December 2022? ([Click here to verify](#))
- Is your business or nonprofit organization primarily engaged in political or lobbying activities?
- Did your business or nonprofit organization experience a decline in annual gross receipts (i.e. gross cash farm income) or gross profits of 10% or more when comparing the 2022 taxable year to the 2019 taxable year?
- Are you a member of a socially disadvantaged group (i.e. a group whose members have been subjected to racial, ethnic, or gender prejudice because of their identity as members of a group without regard to their individual qualities)?

Owner/Officer Details Business/Nonprofit Info -1 Business/Nonprofit Info -2 Demographics Disclosure Q&A Verify Identity Upload Docs Bank Info

We have a few more questions to help us determine your eligibility.

Meeting the Program's minimum eligibility requirements does not guarantee funding. Your application will go through additional validation before we can determine if you are approved for a grant award.

How did you hear about this Program? (This question will not affect your eligibility?)*
Select an option

As of the date of application, is your business or nonprofit organization active and operating?*

Select an option

Did your business or nonprofit organization have 100 or fewer full-time employees in the 2022 or will have in the 2023 taxable year?*

Select an option

Is your business or nonprofit organization in substantial compliance with applicable federal, state, and local laws, regulations, codes, and requirements?*

Select an option

Has any owner of the business with greater than 10% equity interest or any officer or board member of the organization within the prior three years, been convicted of or had a civil judgment rendered against the owner, or has had commenced any form of parole or probation, including probation before judgment, for the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction, violation of federal or state antitrust or procurement statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property?*

Select an option

Is any owner of the business with greater than 10% equity interest or any officer or board member of the organization presently indicted for or otherwise criminally or civilly charged by a federal, state, or local government entity, with the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction, violation of federal or state antitrust or procurement statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property?*

Select an option

Does your business or nonprofit organization prepare and file your own federal business tax returns or Form 990?*

Select an option

Has your business or nonprofit organization been affected by severe drought according to a D2 or higher drought classification pursuant to the USDA Drought Monitor between January 2019 and December 2022? (Click here to [verify your classification](#))*

Select an option

Is your business or nonprofit organization primarily engaged in political or lobbying activities?*

Select an option

Did your business or nonprofit organization experience a decline in annual gross receipts (i.e. gross cash farm income) or gross profits of 10% or more? (See info icon for clarifying details.)*

Select an option

Are you a member of a socially disadvantaged group (i.e., a group whose members have been subjected to racial, ethnic, or gender prejudice because of their identity as members of a group without regard to their individual qualities)?
Round 1 is allocated to "small and socially disadvantaged farmers" who are qualified small agricultural businesses (Click here to view [New Eligibility Requirements](#))*

Select an option

Save and Continue Later Continue

Section 6: Verify Identity

ID Verification

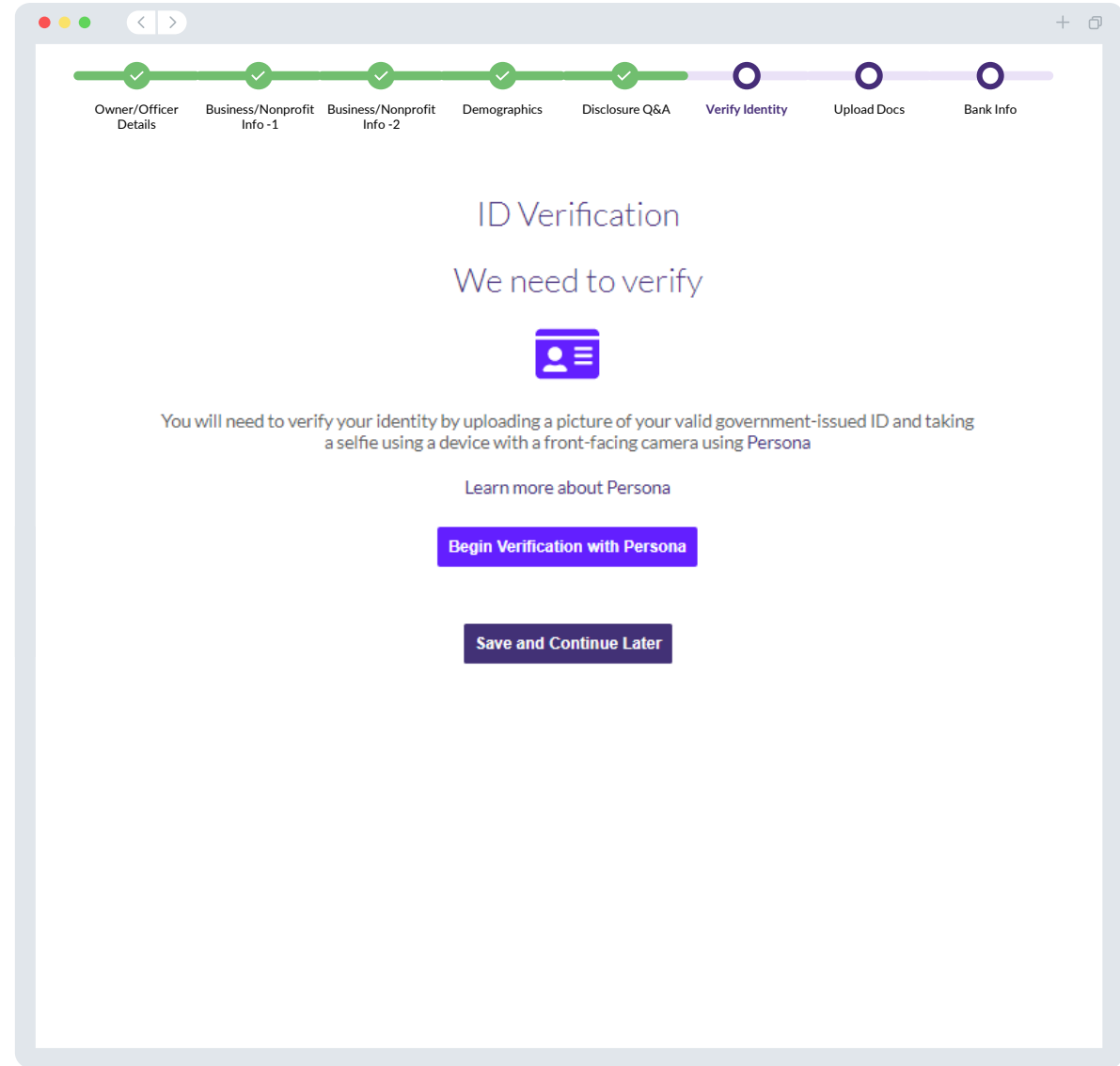
In this section, you will need to verify your identity using Persona by uploading a picture of your valid government-issued ID. Acceptable forms of government-issued ID include:

- Driver's License
- State ID or Foreign Matricula Card
- U.S. Passport or Foreign Passport

You will also need to take a selfie using a device with a front-facing camera. Review [slides 30-32](#) for best practices to successfully complete Persona.


What is Persona?

Persona is a third-party platform utilized by Lendistry in its fraud prevention and mitigation process. The Persona platform enables Lendistry to verify an individual's identity and protect against identity spoofing by automatically comparing the individual's selfie to their ID portrait with a 3-point composite and biometric liveness check.




Section 7: Upload Docs

Step 1

Select the upload  icon to locate the document file on your device or drag and drop the file onto the icon.

Step 2

If your file requires a password to be viewed, click on the three dots  next to **“Options”** and select **“Set Password”** to enter the password. You can also click on the three dots to view, replace, or delete the file.

Step 3

Once your file has been uploaded, its status will change from  **“Requested”** to  **“Submitted.”**

Step 4


Repeat the steps above until all required documents have been uploaded.


Owner/Officer Details Business/Nonprofit Info -1 Business/Nonprofit Info -2 Demographics Disclosure Q&A Verify Identity Upload Docs Bank Info


Documents required to submit an application.


Documentation is required to help us validate the information you provide in your application. Please upload all files in PDF format only.


All Requested Submitted


1 Applicant Certifications * REQUIRED Max 1 file
Complete and upload the Applicant Certification applicable to your business/organization only.
[FOR-PROFIT BUSINESSES](#) [Click here to download the Applicant Certifications](#)
[NON-PROFIT BUSINESSES](#) [Click here to download the Applicant Certifications](#)
Applicant-Certification Options 

2 Proof of Business Organization * REQUIRED Max 1 file
Upload a copy of your business or nonprofit organization's official filing with the Secretary of State or with the legal municipality: Articles of Incorporation, Certificate of Organization, Fictitious Name of Registration, Fictitious Business Name, or Doing Business Act (DBA).
Proof-Of-Business-Organization Options 

3 Proof of IRS Tax-Exempt Status (Required for Nonprofit Organizations only) REQUIRED Max 1 file
Copy of IRS 501(c)(3), IRS 501(c)(6), & IRS 501(c)(19) Tax Filing
IRS-Tax-Exempt-NPO Options 

2019 and 2022 Federal Tax Returns or IRS Form 990 REQUIRED Max 2 files and 2022
Upload a copy of Federal Tax Returns or IRS Form 990 completed, unaltered and filed for 2019 and 2022. Options 

2022 IRS Form W-3 or PEO * REQUIRED Max 1 file
Needed to verify employee count for 2022 taxable year.
IRS-Form-W3-or-PEO Options 

Tax>Returns-or-IRS990 REQUIRED Max 1 file
Tax>Returns-or-IRS990 Options 

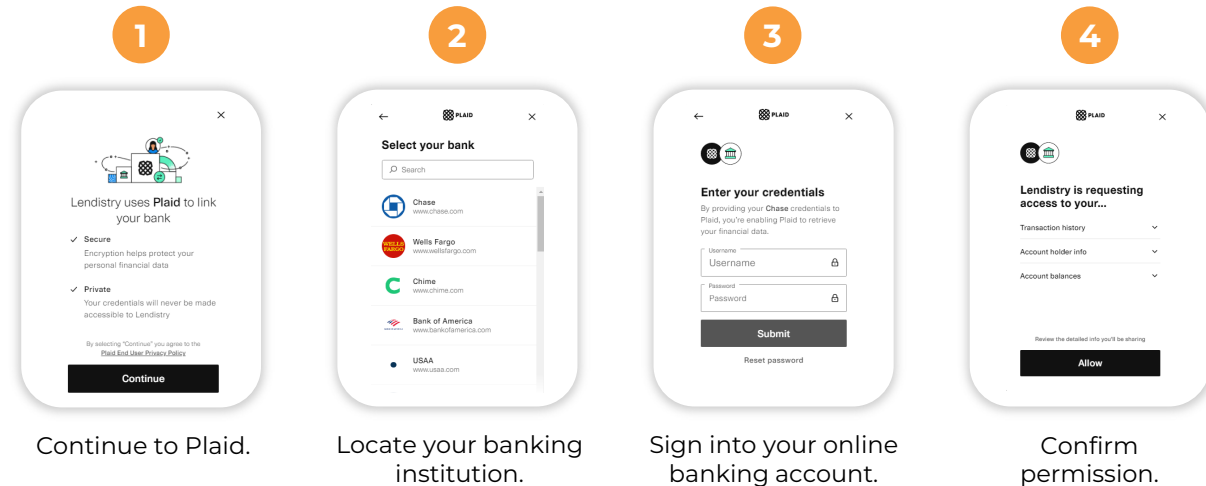
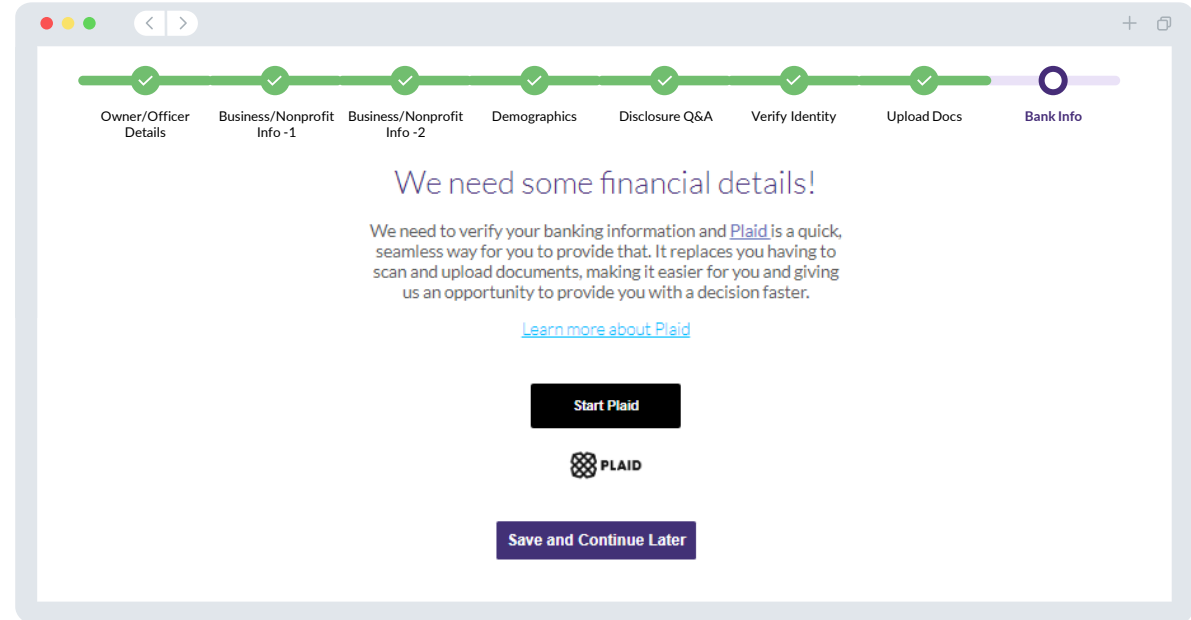
Section 8: Bank Info

Why is your banking information needed?

Lendistry uses a third-party technology (Plaid) to verify your bank account and set up ACH transfers by connecting accounts from any bank or credit union in the U.S. to an app like Lendistry's Portal. The third-party does not share your personal information without your permission and does not sell or rent it to outside companies.

This method of bank verification is preferred but will not always work if your banking institution is not available through the provider. If an applicant does not have an online banking setup, or their bank account cannot be verified through Plaid, the applicant is required to submit the two (2) most recent months of bank statements with transaction history.

Important Note: The bank account must be for the primary owner of the business.



Section 9: Review Your Application Before Submission

Before submitting your application, review all your responses and documentation for accuracy. **Once you submit your application, you will NOT be able to make edits.**

For your application to be reviewed by Lendistry, you must submit a complete application that includes:

1. All fields in the application form completed;
2. All required documents uploaded;
3. Your bank account connected via Plaid; and
4. Your identity verified via Persona.

Reviewing Your Application

1. If you need to edit your application, click on **“I have some edits!”** and fix all errors.
2. Read [Lendistry's Terms and Conditions](#) and check the box to agree.
3. If you would like to review and submit your application later, click on **“Save and Come Back Later.”** You can sign into the Portal at any time to complete your application and check for status updates.
4. After you have reviewed your application and confirmed that all information you have provided is accurate, click on **“Everything is Good, Submit Application”** to submit your application.

Owner/Officer Details Business/Nonprofit Info -1 Business/Nonprofit Info -2 Demographics Disclosure Q&A Verify Identity Upload Docs Bank Info

Do you need to change anything?

Please review your application and ensure all information is correct.

Once the application is submitted, only the Financial Info & Uploaded Docs can be edited.

Uploaded Docs

Applicant Certifications SUBMITTED	Proof of Business Organization SUBMITTED
Proof of IRS Tax-Exempt Status (Required for Nonprofit Organizations only) SUBMITTED	2019 and 2022 Federal Tax Returns or IRS Form 990 SUBMITTED
2022 IRS Form W-3 or PEO SUBMITTED	Tax Returns or IRS 990 SUBMITTED

1 I have some edits!

I understand that by checking the box immediately following this notice, I am providing "written instructions" to B.S.D. Capital, Inc. dba Lendistry ("Lendistry") under the Fair Credit Reporting Act authorizing Lendistry to obtain information from my personal credit profile or other information from a credit bureau and/or their authorized reseller. I authorize Lendistry to obtain such information solely to prequalify me for credit options. Credit information accessed for my prequalification request may be different than the Credit information accessed by a credit grantor on a date after the date of my original prequalification request to make the credit decision.

I acknowledge that, after checking the box immediately following this notice, I may be subject to further additional verification, including without limitation identification and banking verification through one or more third-party services and may be requested to provide additional information in connection with such verification process. The provision of such additional information will be subject to Lendistry's privacy policy and/or the privacy policy of such third-parties, as applicable.

2 By checking this box, you agree to use [terms and conditions](#).

3 Save and Come Back Later

4 Submit Application for Review

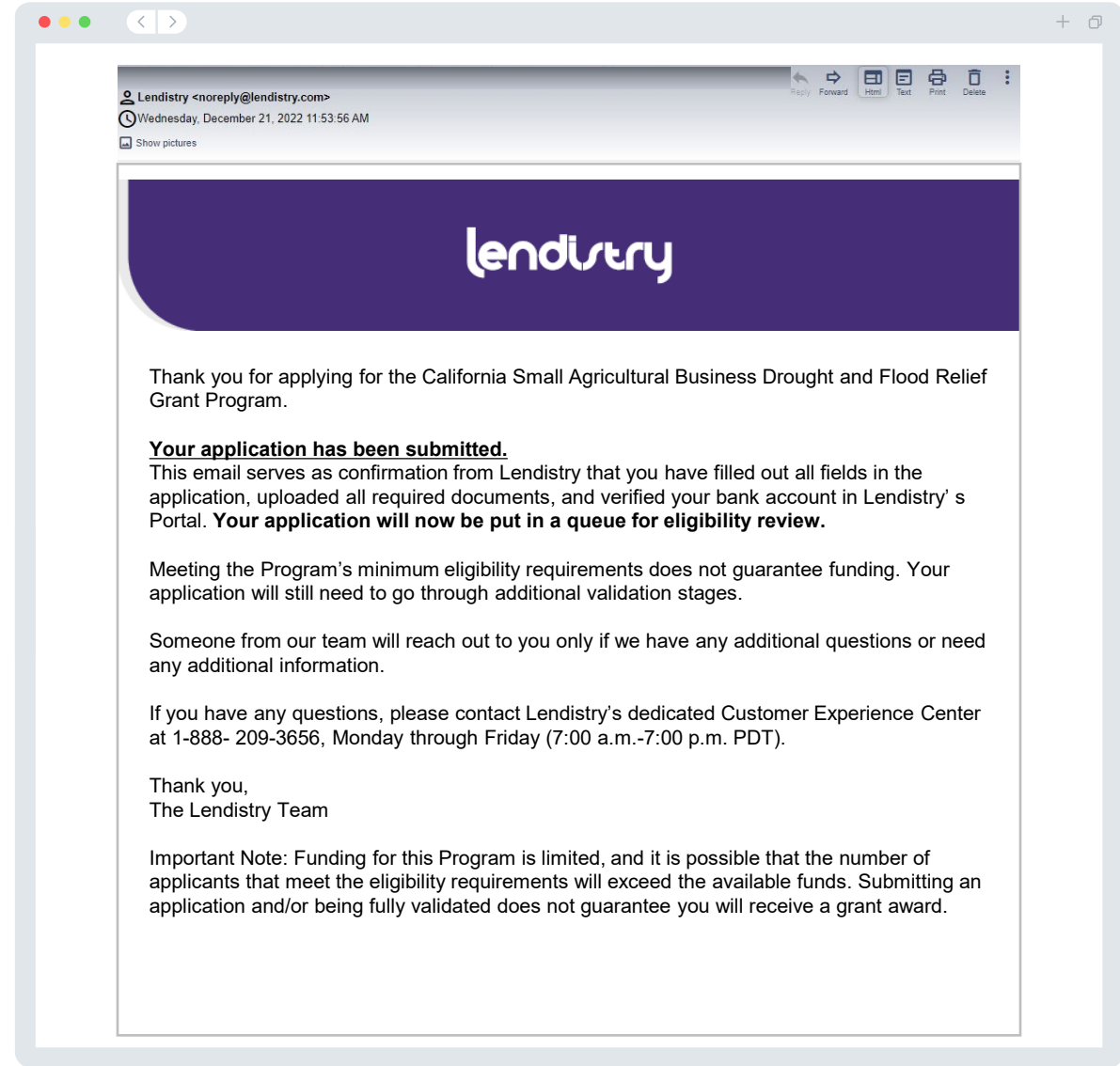
Application Submission

You will receive a confirmation email from Lendistry at noreply@lendistry.com to confirm your application has been received. If you did not receive a confirmation email after submitting your application, please check your spam folder for emails from noreply@lendistry.com and add the email address to your email account's safe sender list.

If more information or documents are needed, Lendistry may contact you by email, phone, and/or text (if authorized) to verify the information you submitted. **You must respond to all requests to keep your application in the review process.**

To avoid disruptions in the review process, please be sure to look out for communication from Lendistry and make sure you have all required documents readily available.

TIP: Place "Lendistry" in the search bar of your email.



The Review Process



CALIFORNIA

Small Agricultural Business
Drought and Flood Relief Grant

APPLICATION PORTAL POWERED BY LENDISTRY

Review Process

How will I know if I was awarded a grant?

The application process for this program contains multiple stages of validation. You must first meet the program's minimum eligibility requirements in order to be considered for a grant. **Important Note: Meeting the minimum eligibility requirements does not guarantee a grant award.**

Once you are determined to be eligible for this program, your application will then go through final validation to determine if you are approved or declined for funding. As part of this validation process, **you will be required to confirm certain information live over the telephone.** A member of Lendistry's team will reach out to you directly to complete this process.

Once your application is fully validated, you will receive an email from Lendistry to notify you if you have been approved or declined for grant funding.

How do I check the status of my application?

You can check the status of your application at any time by signing into Lendistry's Portal using the username, password, and mobile number that you registered. Once signed in, the status will appear on the dashboard.

Sign into Lendistry's Portal here:

<https://cadroughtfloodrelief.mylendistry.com/landing>

My documents and bank information have been fully validated and I have been approved for funding. When will I receive funding?

Once your application has been fully validated and approved for grant funding, your grantee agreement and W-9 form will become available to you as a **DocuSign document** in Lendistry's Portal. Please sign in and follow the instructions from DocuSign to initial, sign, and date both documents.

Sign into Lendistry's Portal here:

<https://cadroughtfloodrelief.mylendistry.com/landing>

Important Note: Your funds will not be released until this is complete.

Application Status

Status	What it Means	Action Required by Applicant
<i>Incomplete</i>	You have started an application but have not submitted it.	Complete all sections of the application within 30 days of starting it. Incomplete applications will not be reviewed or considered for a grant.
<i>Inactive</i>	Your application has been incomplete for more than 30 days and has been withdrawn from the review process.	If you would like to reinstate your inactive application, please contact our dedicated Customer Experience Center at 1-888-209-3656, Monday through Friday 7:00A.M.-7:00P.M. PDT.
<i>Application Submitted</i>	You have completed all sections and submitted an application.	No further action is required by you. Lendistry will reach out to you only if additional information or documents are needed.
<i>Application submitted, but additional docs required.</i>	You have submitted an application, but additional documentation or information is needed for Lendistry to process it.	Sign into Lendistry's portal and upload all new documents or information that were requested. Your application cannot be processed until this is complete.
<i>Application under review for minimum eligibility requirements.</i>	Your application and documentation have been processed. Your application is now under review for eligibility.	No further action is required by you. Lendistry will reach out to you once we determine if you are eligible or ineligible for a grant.
<i>Your application is INELIGIBLE because it does not meet the program's minimum eligibility requirements.</i>	Your application did not meet the Program's minimum eligibility requirements and will not be considered for a grant award.	You will be notified via email if you are ineligible for this grant program. If there was an error in your web application form or in the documentation provided as part of your application, please contact our dedicated Customer Experience Center within five (5) days of receiving this email. Please note that this will not guarantee a reversal of your ineligibility. Additional documents and information may be requested to further validate your application. If Lendistry does not hear from you within this timeframe, your ineligibility will stand, and your file will be closed.
<i>Your application meets the Program's minimum eligibility requirements and will move to the next validation stage.</i>	Your application meets the Program's minimum eligibility requirements and will go through validation to determine if you are approved or declined for a grant award.	No further action is required by you. Lendistry will reach out to you only if additional information or documents are needed.

Continued next page.

Application Status

Status	What it Means	Action Required by Applicant
<i>Additional documents are needed in order for your application to continue through the validation stage.</i>	Additional documents or information are needed to fully validate your application.	Sign into Lendistry's portal and upload all new documents or information that were requested. Your application cannot be validated until this is complete.
<i>Application Declined</i>	Your application has been declined for a grant award.	You will be notified via email if you are declined for a grant award. If you believe you were declined in error, please contact our dedicated Customer Experience Center within five (5) days of receiving this email. Please note that this will not guarantee a reversal of your ineligibility. Additional documents and information may be requested to further validate your application. If Lendistry does not hear from you within this timeframe, your decline determination will remain permanent, and your file will be closed
<i>Application Approved</i>	Your application has been approved for a grant award.	Your Award Disbursement Agreement and W-9 will be made available as a DocuSign document in Lendistry's portal. You will need to sign in and follow the instructions from DocuSign to initial, sign, and date both documents.
<i>Application Approved, Grants Docs Pending</i>	Your Award Disbursement Agreement and W-9 are available as a DocuSign document in Lendistry's portal.	Sign into Lendistry's portal and follow the instructions from DocuSign to initial, sign, and date both documents. Important Note: Your funds will not be released until this is complete.
<i>Grant Docs Received</i>	Lendistry has received your fully executed Grantee Agreement. Your banking information will go through one last validation before funding. You will receive funds via ACH.	No further action is required by you. Lendistry will only reach out to you if there are issues setting up an ACH transfer to your bank account.
<i>Grant Funded</i>	You have been fully funded for your eligible grant award.	No further action is required by you. Your file is now closed.

How to Troubleshoot or Unlock Your Account



CALIFORNIA

Small Agricultural Business
Drought and Flood Relief Grant

APPLICATION PORTAL POWERED BY LENDISTRY

Email Cannot Be Found

What should you do if your email address cannot be found in Lendistry's Portal?

If your email address cannot be found in Lendistry's Portal, you may not have an account, or you may be using the incorrect email address to sign in.

1. To start an application, you are required to create an account in Lendistry's Portal as well as register an email address and mobile phone number. **See [page 36](#) for reference.** If you have not created an account, please do so by clicking "**Don't have an account? Sign up!**".
2. If you already have an account but your email address cannot be found, you may have used the incorrect email to sign in. Please make sure you are spelling your email address correctly or try a different one. **If this problem persists, please contact our dedicated Customer Experience Center at 1-888- 209-3656, Monday through Friday (7:00 a.m.-7:00 p.m. PDT).**

To retrieve your email address from Lendistry's Customer Experience Center, you will be required to verify information, which may include but is not limited to your full name, date of birth, business name, and the last four digits of your Social Security Number.

Continued next page.

Welcome! Sign In!

Email *

myemail@test.com

Email not found!

Password *

••••••••

⚠ Warning

2 → Email not found! Please check this is the email you used to register. If the error persists [please call support for assistance.](#) [Forgot your password?](#)

Sign In

1 → Don't have an account? Sign up!

Continued next page.

Incorrect Password

What should you do if your password is incorrect?

If the password you entered is incorrect, please check its spelling and try again. You have five attempts to use the correct password before your account is locked.

We strongly recommend that you reset your password immediately after your second failed attempt.

How to Reset Your Password:

1. Click on “Forgot your password?”
2. Enter the email address registered to your account.
3. A six-digit confirmation code will be sent to the phone number you registered. Enter the code to confirm your account.
4. Enter and confirm your new password.

1 Welcome! Sign In!

Email *
myemail@test.com

Password *
••••••••

▲ Incorrect password.

⚠ Warning
It looks like you are having problems signing in. You have 5 attempts remaining before your account is locked. Would you like to change your password?

[Forgot your password?](#)

2 Reset password

Email *
myemail@test.com

[Reset password](#)

[Return to form](#)

Don't have an account yet? Please sign up!

3 We just sent you a text

Please confirm your phone number. We just sent a confirmation code to the phone number registered to your account, ending in 90

Type your 6-digit security code here

[Confirm](#)

Didn't receive the code? Resend code

4 Enter New Password

Password *
Enter your password

Confirm Password *
Enter your password

[Save password](#)

Don't have an account yet? Please sign up!

Continued next page.

Your Account is Locked

What should you do if your account is locked?

Your account will be locked after five failed attempts to sign in. You can unlock your account by answering your security questions.

How to Unlock Your Account

1. Select “Click here to unlock your account.”
2. Enter the first name, last name, email address, and phone number registered to your account. This information must be provided correctly for you to proceed. If you need assistance verifying your account information, please contact our dedicated Customer Experience Center.
3. A six-digit confirmation code will be sent to the phone number you registered. Enter the code to confirm your account.
4. Answer the security questions correctly to unlock your account. If you are unable to provide the correct answers, please contact our dedicated Customer Experience Center to reset your security questions. To reset them, you will be required to verify information, which may include but is not limited to your full name, date of birth, business name, and the last four digits of your Social Security Number.

1 Welcome! Sign In!

Email *
unlockaccount@noreply.com

Password *
••••••••

▲ Your account is locked.
[Click here to unlock your account](#) [call support for assistance](#) [Forgot your password?](#)

Sign In

Don't have an account? Sign up!

2 Unlock Your Account

Please provide your account information so we can verify your identity

First name *
Enter your first name

Last name *
Enter your last name

Email Address *
Enter your email address

Phone Number *
+1-____-____

Cancel **Verify Account**

3 We just sent you a text

Please confirm your phone number. We just sent a confirmation code to the phone number registered to your account, ending in 90

Type your 6-digit security code here

Confirm

Didn't receive the code? Resend code

4 Unlock Your Account

Please answer your security questions to unlock your account.

What was your High School mascot? *
Enter answer for question 1

What is your first pet's name? *
Enter answer for question 2

What is your nickname? *
Enter answer for question 3

Unlock Account

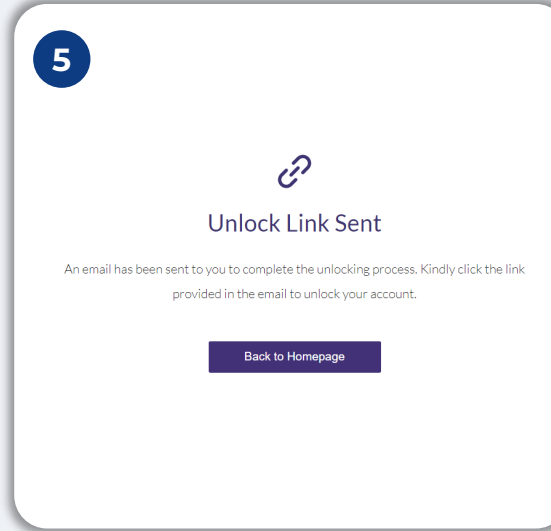
Continued next page.

Your Account is Locked

How to Unlock Your Account

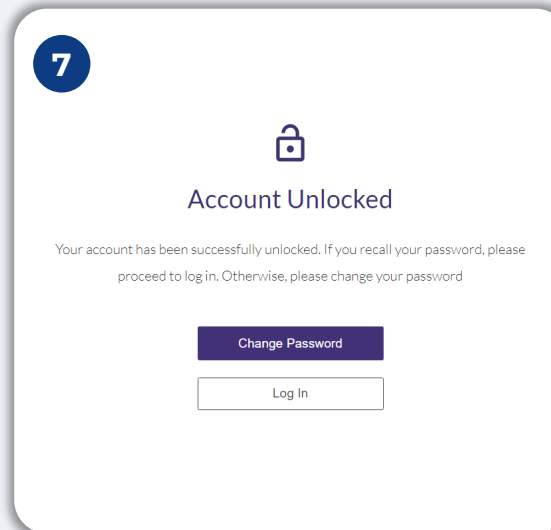
5. Once the security questions have been answered correctly, a link to unlock your account will be sent to your email.
6. Click on the link to unlock your account.
7. After you unlock your account, you will have the option to sign into Lendistry's Portal using your existing password or to reset it. We strongly recommend you reset your password to prevent your account from getting locked again.

5



The screen displays a blue link icon at the top center. Below it, the text reads "Unlock Link Sent". A smaller line of text states: "An email has been sent to you to complete the unlocking process. Kindly click the link provided in the email to unlock your account." At the bottom, there is a dark purple button labeled "Back to Homepage".

7



The screen displays a blue padlock icon at the top center. Below it, the text reads "Account Unlocked". A smaller line of text states: "Your account has been successfully unlocked. If you recall your password, please proceed to log in. Otherwise, please change your password." At the bottom, there are two buttons: a dark purple button labeled "Change Password" and a white button with a grey border labeled "Log In".

6

Unlock Your Lendistry Portal Account
From: Lendistry <noreply@lendistry.com>
Fri 05/13/2023 1:13 PM

We have received your request to unlock your Lendistry Portal account for the California Small Agricultural Business Drought & Flood Grant Program.

[CLICK HERE to complete the process and unlock your account.](#)

If you did not make this request, please reset your password immediately to protect your account.

[Click here to reset your password.](#)

If you have any questions or need additional assistance, please contact Lendistry's dedicated Customer Experience Center, Monday through Friday (7:00 a.m.-7:00 p.m. PDT).

Thank you,
The Lendistry Team

Customer Experience Center

1-888-209-3656

Monday - Friday

7:00 a.m.-7:00 p.m. PDT

Quick Links

[Program Overview](#)

[Drought Group 1 Information](#)

[Drought Group 2 Information](#)

[Flood Group 1 Information](#)

[Applicant Certifications](#)

[Examples of Required Documents](#)

[Tips for Applying](#)

[How to Start an Application](#)

[The Application Process](#)

[The Review Process](#)

[How to Troubleshoot Your Account](#)



CALIFORNIA

Small Agricultural Business
Drought and Flood Relief Grant

APPLICATION PORTAL POWERED BY LENDISTRY